

**Mission Statement**

The mission of the Daniel Island Toastmasters Club is to have fun and provide a mutually supportive and positive learning environment in which every member has the opportunity to develop communication and leadership skills that in turn foster self-confidence and personal growth.

**Member Info**

1. Albenesius, Teddy  
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3. Despeaux, David  
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4. Green, Bill  
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5. Guida, Brooke  
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6. Houck, Daniel (CTM)  
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7. Jade, PJ (CTM)  
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8. Key, Cathy
9. LaTour, Steve  
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10. Lippincott, Jeff (ATM-B, CL<sup>2</sup>)  
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11. Malone, Fred (DTM)  
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12. Patterson, Barry  
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13. Richards, Brian (ATM-S), 884-5987  
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14. Schardt, Lucy  
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15. Stang, Alyssa  
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16. Stech, Angel  
astech@prucar.com, 509-0545
17. Szuch, Shoshanna (ATM-S, CL)  
sho@danielislandmedia.net; 971-7854
18. Zalka, Peter  
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Version

**2**

- Presiding Officer** ..... Brian Richards, ATM
- Call Meeting to Order at 12 Noon
  - Pledge & Mission Statement
  - Introduce Guests
  - Circulate Duty Roster
  - Introduce TMOD
- Toastmaster of the Day (TMOD)** ..... Shoshanna Szuch, ATM
- Special Presentation (if any)
  - Introduce the following for explanation of duties
- Grammarian & Ahs, Word of the Day** ..... Alyssa Stang
- Timekeeper** ..... Brooke Guida
- Introduce Table Topics Master
- Table Topics Master & Ballot Counter**..... Daniel Houck, CTM
- Conduct Table Topics
  - **Call for ballots for best topic answer**
  - Return control to TMOD
- Toastmaster of the Day (TMOD)** ..... Shoshanna Szuch, ATM
- Introduce Speakers:
- Speaker #1** ..... David Despeaux, CTM
- Speaker #2** ..... Brian Richards, ATM
- Speaker #3** ..... Open
- **Call for Ballots for best Speaker (must have 3 speakers)**
  - Introduce General Evaluator
- General Evaluator** ..... Alyssa Stang
- Explain duties
  - Introduce Speech Evaluators and Reporters:
- Evaluator #1** ..... Steve LaTour
- Evaluator #2** ..... PJ Jade, CTM
- Evaluator #3** ..... Open
- Grammarian & Ahs**..... Alyssa Stang
- Give Report
- Timekeeper** ..... Brooke Guida
- Give Report
  - Return control to General Evaluator
- General Evaluator** ..... Alyssa Stang
- **Call for Ballots for best Evaluator (must have 3 including Grammarian)**
  - Give overall evaluation of meeting
  - Return control to TMOD
- Toastmaster of the Day (TMOD)** ..... Shoshanna Szuch, ATM
- Acknowledge efforts of speakers
  - Collect Ballots
  - Award Ribbons
  - Return control to Presiding Officer
- Presiding Officer** ..... Brian Richards, ATM
- Ask for comments from guests
  - Review assignment sheet
  - New business and announcements
  - Adjourn at 1:00 PM

**Officers**

Brian Richards, *Pres-Treas* /Alyssa Stang, *VP PR* /Daniel Houck, *VPM* /Shoshanna Szuch, *Secretary*

## 2005-2006 Club Goal Sheet

	GOALS	ACHIEVED	COMMENTS
1. Two CTMs	2	2	Rob, PJ
2. Two more CTMs	2	1	David, Lucy (5), Teddy (5), Alyssa (8), Peter (3), Angel (3), Brooke (4), Steve (1)
3. One ATM-B, ATM-S, or ATM-G	1	1	Sho
4. One more ATM-B, ATM-S, or ATM-G	1	1	Brian, Dan (2)
5. One CL, AL, or DTM	1	0	Brian (1)
6. One more CL, AL, or DTM	1	1	Jeff
7. Four new members	4	4	Peter, Angel, Lucy, Dan
8. Four more new members	4	4	Alyssa, Brooke; Steve; Barry; Diane; Bill; Cathy
9. Minimum of 4 club officers trained during each of 2 training periods	2	4	Yes
10. 1 dues renewal report and 1 club officer list submitted on time	2	2	Yes

*Must have at least 20 club members and at least 5 out of 10 line items to qualify for club designations – such as, 5 for Distinguished Club (DC), 7 for Select Distinguished Club (SDC), and 9 for President's Distinguished Club (PDC)*

### Duty Roster for Upcoming Meetings

ROLES	Jan 13, 2006	Jan 20, 2006	Jan 27, 2006	Feb 3, 2006
TMOD	Brian	Brian	Teddy	Alyssa
GRAMMARIAN	Sho	Cathy	Lucy	
TIMER	Steve	Barry	Bill	Bill
TABLE TOPICS	Cathy	Teddy	Sho	Dan
SPEAKER #1	Alyssa	Dan	David	Lucy
SPEAKER #2	Lucy	Steve	Brooke	Brian
SPEAKER #3	David		Alyssa	
GENERAL EVALUATOR	Bill	Lucy	Dan	Sho
EVALUATOR #1	Dan	Alyssa	Dan	
EVALUATOR #2	Sho	Lucy	Lucy	
EVALUATOR #3	Teddy		Brian	
<b>“OUT”</b>				